



Saint John Paul II School

PARENT/STUDENT HANDBOOK

2025-2026

87 S. Main Street

Middletown, CT 06457

Phone: 860-347-2978 FAX: 860-347-7267

www.jpil.eduk12.net

email: office@jpil.org



Saint John Paul II School

87 South Main Street Middletown, CT 06457

Phone 860-347-2978 Fax 860-347-7267

<https://jpii.eduk12.net>

Dear Parents and Students,

Welcome to St. John Paul II Regional Catholic School! In choosing St. John Paul II School, you have demonstrated a commitment to the values and philosophy of a Catholic education.

The Parent/Student Handbook reflects the policies of St. John Paul II Regional Catholic School for the 2025-2026 school year. Please read this document carefully and sign the attached agreement, found on page #. This agreement states that you intend to abide by the policies of St. John Paul II Regional Catholic School during the 2025-2026 school year.

The administration, faculty, and staff of St. John Paul II School look forward to working with you to promote academic excellence in a faith-filled, safe environment.

Peace & Good,

Ms. Emilia Lynch

Principal

SCHOOL OFFICE HOURS

7:00am – 3:00 pm
And by appointment

Principal: Emilia Lynch
principal@jpii.org

Administrative Assistant: Elizabeth Diaz
office@jpii.org

Nurse: Mariana Kriger, RN
nurse@jpii.org

Director of the Learning Center: Anna Dennehy
adennehy@jpii.org

Business Manager: Betsy Leyden
bizmgr@jpii.org

Office Phone: 860-347-2978

Office Fax: 860-347-7267

School Website: www.jpii.eduk12.net

Saint John Paul II School

Saint John Paul II School is a pre-Kindergarten through 8th grade Regional Catholic Diocesan Elementary and Middle School under the Diocese of Norwich Schools Office supported by the parishes of the Deanery of Middletown.

What distinguishes Catholic education? His Holiness, Pope Benedict XVI, addressing a gathering of educators, stated, "First and foremost every Catholic educational institution is a place to encounter the living God who in Jesus Christ reveals his transforming love and truth." A Catholic School presents all dimensions of education in light of the gospel of Jesus Christ and seeks to educate not only the mind with a love for truth but also to touch the hearts and form the consciences of its students to pursue what is good, right, and just.

Saint John Paul II School seeks to provide this kind of education, rooted in the wisdom of the Church's teaching on faith and morals, recognizing that each child who enters our doors is imbued with a dignity derived from his or her Creator. Our commitment is to provide a rigorous student-focused academic and faith-filled school environment where all children flourish and grow spiritually, intellectually, emotionally, morally, and socially. Recognizing that parents are the "first and primary educators" of their children, we partner together as a community of students, faculty, and families, living and growing in the example of Jesus Christ, to foster and support learning.

The curriculum stresses academic achievement within a Christian community where the child feels that he/she is loved and respected by his/her peers as well as the teacher. United with each other in meaningful liturgy and prayer, the students can further come to an understanding of the Christian life. At Saint John Paul II School, we are attempting to "teach as Jesus did."

The Diocesan curriculum guidelines, consistent with the State of Connecticut guidelines in secular subject areas, provide a strong academic program marked by current content and research-based approaches to instruction. We emphasize principles, higher order thinking, and application. We strive to offer a program that makes use of several sources of reading material, a wide variety of technological tools and a multi-text approach to the content areas.

Mission Statement of Saint John Paul II School

The mission of the school is to engage each student in these dual priorities: a challenging academic program that will promote life-long learning and a Catholic, Gospel-based faith formation. We achieve this through a structured, family-centered, safe environment that values diversity and enriches the life experience of its students.

Philosophy

Saint John Paul II School endorses the call of the Catholic Bishops of the United States to express its educational ministry through the objectives of personal spirituality, social justice, and a strong academic program in accord with the Curriculum Guide for Catholic Schools in the Diocese.

It is the consensus of the faculty that every human being has a right to pursue knowledge corresponding with his/her dignity and God-given ability, regardless of background or sex. In the early years, education is often of the utmost importance because through education and guidance the children of today become the Catholic citizens of tomorrow.

Statements of Belief

We believe that:

- Jesus is the way to salvation.
- The creed is the formal expression of our Catholic belief.
- Each child is an image of God.
- Academic excellence and faith formation are complementary.
- School activates each child's God-given talents.
- Social justice is an essential manifestation of a Catholic education.
- Catholic schools provide faith formation to each student and his/her family.
- School success flows from a partnership of home, school, and church.
- Teamwork is essential for success.
- Educating the whole child includes faith formation.
- Children benefit when parents model Christian values and actively display a Catholic commitment.
- School faculty models learning, love, respect, and commitment in all they do.
- Children are unique and the school responds within its resources.
- Schools develop socially responsible students who make valuable contributions to society.
- A certified, highly qualified faculty contributes to student success.
- An accredited school communicates a standard of success.

History

Catholic education has a rich tradition in Middletown. For over 100 years, parish Catholic Schools of St. Mary, St. John, and St. Sebastian Churches provided education to students Pre-Kindergarten through eighth grade.

To ensure the preservation of Catholic elementary education well into the future, the Diocese School Office recommended a plan to Bishop Michael R. Cote, D.D., Bishop of Norwich, to join the parish schools, St. Mary School and St. John School, into one regional Catholic elementary school for the Middletown region. The plan to extend Catholic education is predicated on the support, not just of the local parishes whose schools are joining, but of all the parishes of the Middletown Deanery. The regional school would be the school of all the Middletown deanery parishes.

The plan was approved, and Saint John Paul II School became the first regional elementary school in the diocese. Housed on the former St. Mary School campus, Saint John Paul II School opened its doors to students in the fall of 2013.

Building a vibrant Catholic identity is central to our vision. Our patron, Saint John Paul II, provides these words to guide us:

Catholic school is a place where students live a shared experience of faith and God, and where they learn the riches of Catholic culture...Catholic schools must help students to deepen their relationship with God and to discover that all things, human, have their deepest meaning in the person and teaching of Jesus Christ.

As the Catholic elementary-middle school in Middletown, Saint John Paul II Regional School now draws from the rich heritage of St. Mary, St. John, and St. Sebastian Schools and moves forward with new vitality and vision for the future of our young people. We work closely with Mercy and Xavier High Schools, to ensure our students are rigorously prepared for high school and afforded the opportunity for a complete Catholic education PreK-12th grade, should he or she choose. Our desire is to instill the habits of heart and mind that will last a lifetime.

School Guidelines & Protocols

Saint John Paul II School is a Diocesan school and abides by the policies stated in the *Diocese of Norwich Manual of Policies and Procedures* prepared by the Diocese School Office. A copy of the manual is available in the school office.

The following guidelines (arranged alphabetically) support or implement these policies locally.

Attendance

Consistent attendance at school is imperative for a student's academic success and positive relationships with peers. We understand that there are circumstances that may impact a student's attendance at school; therefore, we classify each tardy and absence as either excused or unexcused. Acceptable excused absences include serious medical illness and death or serious illness in the family. The discretion to classify an absence as excused or unexcused is at the discretion of the principal.

By definition of state statute, a student is **truant** who has four unexcused absences in a month or ten unexcused absences in one school year. If absences approach this limit, Saint John Paul II School will notify parents in writing and the principal may hold a conference with the parent/guardian and homeroom teacher. Students with 20 or the equivalent of 20 days are considered truant; this can be cause for a student to not be accepted back for the next year.

A. Absence

When a student is absent from school, a parent/guardian should call the office by 8:00 AM each day of the absence. If the office does not receive a call, they will contact the parent. This policy is for the protection of the Saint John Paul II students. **Upon the student's return to school, the parent/guardian must send a written statement giving reasons for the absence.** Emails, while encouraged to keep the teacher and office informed of the student's situation, do not replace the signed note which is filed in the office for one year.

Students absent from school for any reason **may not** participate in school related activities that occur after school hours on the same day or over the weekend if the student is absent on a Friday.

Students have one day for each day of absence to make up missed assignments, quizzes, or tests. Please do not request homework be sent home for single day absence. Daily homework assignments are posted on TEAMS and teachers will provide missed work upon the student's return. Arrangements for regular classroom tests missed because of an absence are to be made with the individual teachers. These tests must be taken within one week of the original test date and may require staying after school to make up.

B. Absence Due to Illness

Students should be fever-free and vomit-free without medication for 24 hours before returning to school. Students who are sent home during the school day with a fever or due to vomiting will not be allowed to return to school the next day as this would not allow for the 24-hour protection of the entire school community.

If a student is absent due to illness for three or more consecutive days, a doctor's note is required before the student is permitted to return to school. This note must clearly state that the student is well enough to return.

When a student is absent for **three or more days due to illness**, a parent may call the school office to arrange to pick up of homework assignments.

C. Tardiness to School

Doors open at 7:00am; students are to report to the Gym. The school day begins with prayer at 7:30am. Students who arrive after 7:30 am are considered tardy and must report to the school office for a tardy slip. Parents of Pre-Kindergarten and Kindergarten students arriving late must bring their child to the office for a tardy slip rather than to the Pre-K or Kindergarten building.

When a student has accumulated five (5) unexcused tardies, a written letter will be sent home. The family may be required to conference with the principal to develop a plan to promote prompt arrival.

When a student has accumulated ten (10) unexcused tardies, an administrative fee of \$15 per tardy will be charged due to the excessive time and paperwork involved.

If a student accumulates more than twenty (20) unexcused tardies, the matter may be referred to the Connecticut Department of Children and Families (DCF) for review as a potential case of educational neglect.

D. Vacations

The school calendar provides for extended weekends throughout the school year. Saint John Paul II School encourages families to schedule trips or outings during these times to eliminate the need to interrupt a child's learning process. Missed assignments are the student's responsibility. *No assignments will be provided in anticipation of the vacation. Teachers are not required to give make-up tests or assignments for absences due to vacations.*

E. Appointments and Early Dismissals

If you must arrange for an early release, such as for a medical appointment, please give advanced notice by sending a written note to the Office. Parents are required to sign their child out at the office. Do NOT go to the classroom to pick up your child, the office staff will dismiss your child to the office.

If the child returns to school during the same school day, he/she must be signed back into school in the office. Students who are away from school for 3 hours or more will be counted as absent for one-half day.

Students who are being dismissed early from school must be signed out by 1:30pm. **The office will not release students after 1:30pm until all dismissal procedures are completed.**

Accreditation

John Paul II School is accredited through the New England Association of Colleges and Schools. In addition, the National Standards and Benchmarks for Effective Catholic and Elementary Schools provide a standard to assess and strengthen our operation.

Admission

A. Nondiscriminatory Policy

Saint John Paul II School admits students of any race, color, religion and national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. It does not discriminate based on race, color, religion and national or ethnic origin in the administration of its educational policies, admissions policies, or athletic and other school-administered programs.

We welcome all faiths. Non-Catholic students are welcome to Saint John Paul II School with understanding that parents accept the philosophy of Saint John Paul II School and that students are required to respectfully attend religious events.

As openings become available, the following priorities will be used to accept students to Saint John Paul II School:

1. A prospective student who is a sibling of current student(s)
2. A prospective family with two or more students who are members of parishes of the Middletown Deanery
3. A prospective family with two or more students who are members of a Catholic parish not within the Middletown Deanery
4. A prospective family with a student who is a member of parishes of the Middletown Deanery
5. A prospective family with a student who is a member of a Catholic parish not within the Middletown Deanery
6. Non-Catholic students

B. Pre-Kindergarten and Kindergarten

Children entering Pre-K must be four (4) years of age by September 1st. Prior to the start of school, the Pre-K teacher conducts a screening for all incoming Pre-K students. This assessment provides information on the developmental readiness of the child and serves as a benchmark for his or her growth throughout the year. The teacher will arrange appointments directly with families and results will be shared with families.

Children entering Kindergarten, including those enrolled in our PK4 program, will be administered an academic and developmental assessment prior to the upcoming school year. Connecticut State regulations require that students are five (5) years of age by September 1st. The principal reserves the right to admit a student who is five (5) years of age by December 31st if the student meets the standards of admission as determined by the academic and developmental readiness assessment.

C. Application Process

Students applying for Admission in Grades 1-8 must submit documentation of current academic progress including a recent report, standardized test results, and any IEP or other records related to special education classification if applicable. An interview with the principal and prospective family and/or student shadow day is part of the admission process. Testing in reading and math is required for new incoming students and will be conducted during the interview or shadow day. These will be reviewed to determine whether the program at Saint John Paul II School will meet the educational needs of the students.

New Student Registration will be processed when these are completed.

- Registration Form submitted (with Registration Fee: \$100 per family)
- Financial Agreement
- FACTS enrollment form (if paying in installment)
- 20 Hour Service Commitment Form
- Copy of any records from a previous school (K-8), if applicable
- Copy of Birth Certificate
- Baptismal Certificate and/or Holy Communion Certificate (if Catholic)

Upon acceptance, the following items are to be turned into the school office prior to the student entering school.

- Release of Records
- Health form & Immunization Record
- Photo/Video Release
- Technology Usage Agreement
- Approved pick up
- Emergency Cards
- Arrival/Dismissal Procedures
- McCarthy Park Permission Slip

All new students will be given a trial period of up to one school year. If during this trial period the school determines that the student is not a good fit for the school, the student may be asked to withdraw his/her attendance at St. John Paul II School.

St. John Paul II School will make reasonable accommodations for learning differences when possible. St. John Paul II School cannot accommodate students who have extraordinary learning and/or behavioral needs. If after admission, the educational and/or behavior needs of a student exceed what would be considered reasonable, the student may need to be separated from St. John Paul II School.

Aftercare Program

Aftercare is available until 6:00 pm. The cost is \$9 per hour (\$8 per hour/per child for families with multiple children). Parents may utilize the program full time or as needed. Parents utilizing Aftercare full time may sign up at the beginning of the school year. Parents utilizing Aftercare as needed must send a note or call the school office on the day their child(ren) will be attending. The Aftercare fee includes one snack and water bottle; however, parents may provide their child(ren) with additional snacks.

The purpose of Aftercare is to provide supervision to students; the Aftercare staff are not tutors. While quiet time for homework is included in the daily schedule, the Aftercare staff is not responsible for assisting students with homework. If a student needs assistance with homework, please contact the classroom teacher.

Due to multiple age levels in the program, students are held to certain behavior expectations. Rules and consequences are explained to children. If a student misbehaves, the parents and principal will be notified. Repeated offenses will result in removal from the program. Additionally, if there is a serious offense involving a student during the school day, he/she will not be permitted to attend Aftercare for that day.

Parents/guardians pick students up in the parish center. They must sign out the student. When not picked up by a parent/guardian, children will be released only to people on the parents' approved pick-up list. They will be asked to provide appropriate ID.

Parents picking up after 6:00 pm will be assessed a \$30 late fee. At 6:30pm, the Aftercare staff will contact law enforcement.

Parents are billed biweekly for aftercare fees. Payments are made to *Saint John Paul II School* and can be mailed or sent into the school office in an envelope marked "Aftercare." If a parent is entitled to reimbursement for childcare from an employer, or requires a tax document, the parent should submit the required paperwork to the Business Manager.

A. Learning Lab

On Tuesdays – Thursdays from 2:00-3:00pm, students in grades 6-8 may attend Learning Lab staffed by two Middle School teachers. Teachers are available to help on homework; however, teachers are unable to provide one-on-one tutoring. Students are required to sign up for Learning Lab on Teams for the day(s) they wish to attend. There is no fee for Learning Lab; however, if a student is not utilizing Learning Lab for homework or studying, he/she will be sent to Aftercare and the hourly fee will accrue.

Arrival and Dismissal

Morning supervision is provided beginning at 7:00 am. Students may not arrive at school prior to that time. Parents dropping off in the morning enter the parking lot near the PreK building and exit near the church. (This is the flow of traffic for arrival and dismissal and for all school events.) Parents may pull up to the cones in front of the school to drop off OR may park and walk their child to the school.

As a school community, we gather in the gym each morning at 7:30 for prayer, announcements, and special recognitions. This is the official start time and students who arrive after 7:30 are tardy and must report to the office for a pass before going to the classroom (see Absences section).

We begin our dismissal procedures at 1:50pm. Bus students are dismissed first from the classroom; followed by Aftercare students and car riders. Students riding home on the bus with another student must have a note from both parents. Similarly, students riding home with another parent must have a note from both parents, and the parent picking up must be on the approved pick-up list.

If there is a change in dismissal, please send a note to Mrs. Diaz in the Office. During the day, please send changes in dismissal to office@jpii.org or call (860)347-2978 before 1:30pm. Please do not email or TEAMS message changes in dismissal to the classroom teacher because these avenues for communication are not regularly monitored during school hours.

At the start of each year, every family will be given a sign indicating their family name and the grades of their student(s). At 2pm, cars will be permitted to enter the parking lot near the PreK building. **No cars should enter the parking lot prior to 2pm, barricades will be placed to prevent vehicles entering prior to the departure of the buses.** The principal will direct cars to form a line around the perimeter of the parking lot. Drivers must display their sign on the windshield and a staff member will radio the classroom teacher to send the student(s) to the car. Drivers *should not* exit their vehicles; a staff member will ensure that the student(s) safely enter the vehicle. A staff member will indicate when the car is cleared to exit the parking lot near the church. Car riders who are not picked up by the end of dismissal at 2:15pm are sent to Aftercare.

Asthma & Allergies

The school does all that it can to ensure the school environment is favorable to children with asthma or allergies. As far as possible the school avoids chemicals or contagions that are potential triggers for children.

A. Asthma Policy

Saint John Paul II School recognizes that asthma is an important condition affecting many school children and positively welcomes all pupils with asthma.

The school encourages children to achieve their potential in all aspects of school life by having a clear policy that is understood by school staff and pupils. Teachers and staff are also made aware of the policy. All staff

who encounter children with asthma are provided with proper training from the trained school nurse. Training is updated as needed.

B. Asthma Medication

Immediate access to reliever inhalers is vital. Parents are asked to ensure that the school is provided with a labeled spare reliever inhaler. All inhalers must be labeled with the child's name by the parent. Inhalers are kept in the nurse's office for easy access and sent with teachers on class field trips. Teachers and administration are trained in administering medication in the absence of the school nurse.

C. Food Allergy Policy

Saint John Paul II School recognizes that life-threatening food allergies are an important condition affecting many school children. To minimize the incidence of life-threatening allergic reactions, Saint John Paul II School maintains a system-wide procedure for addressing allergic reactions and initiates an Emergency Action Plan for any student whose parent/guardian and physicians have informed the school in writing that the student has a potentially life-threatening allergy.

The school takes all precautions to maintain a peanut/tree nut aware environment. No nuts or nut products, including peanut butter or Nutella, are to be sent to school. Any food for parties and school events should be nut-free and produced in a nut-free environment. Labels should be provided to the school nurse prior to serving "treats".

D. Record Keeping

At the beginning of each school year, or when a child joins Saint John Paul II School, parents are asked to submit a child's medical record. From this information, the school keeps its health register, which is available for all school staff. If medication changes in between times, parents are asked to inform the school.

E. Classrooms

Teachers are familiar with the Emergency Action Plan of students in their classes and respond to emergencies as per the emergency protocol documented in the Emergency Action Plan.

In the event of a suspected allergic reaction (where there is no known allergic history), the school nurse will be called, and the school's Emergency Response Plan activated. Emergency medical services will be called immediately.

The classrooms have easy communication with the school nurse. Information will be kept about students' food allergies in the classroom and in the emergency folder, accessible by teachers, substitutes, or other responsible adults. All teachers and substitutes will be educated about the risk of food allergies.

A parent or guardian of a student with food allergies is responsible for providing all food for his/her own child. Snacks will be kept in a separate snack box or chest provided by the parent or guardian.

Tables will be washed with soap and water following any food-related events held in the classroom or lunchroom.

Proper hand cleaning techniques will be taught and encouraged before and after the handling/consumption of food.

Athletics

Saint John Paul II School offers:

- Interscholastic Co-Ed Cross Country (grades 5-8)
- Little Dribblers Fundamentals Basketball (grades 2-3), JV (grades 4-6) & Varsity (grades 7-8) Girls & Boys Basketball
- JV (grades 3-5) and Varsity (6-8) Co-Ed Soccer.
- Interscholastic Co-Ed Ultimate Frisbee (grades 5-8)

Students are required to submit documentation of a medical physical (valid within one calendar year) prior to playing. Parents of student athletes must also attend a Play Like a Champion (PLACT) training session hosted at a Diocesan location.

Student athletes must stay current with homework and school assignments on a weekly basis to be able to play (see attached signature page with Athletics registration paperwork). ***Members of the teams must maintain grades of C- or higher or face suspension from the team.*** A pay-to-play fee is assessed for each sport.

Buckley Amendment

Saint John Paul II School adheres to the Buckley Amendment (Family Education Rights and Privacy Act) regarding student records and the rights of non-custodial parents. Parents should provide copies of any court documents that affect parent-school communication, custodial arrangements, bus or pick up requirements, etc.

Bullying and Cyberbullying

Saint John Paul II School attempts to provide a safe environment for all individuals. Verbal or written threats made against the physical or emotional well-being of any individual are taken very seriously. Students making such threats (**seriously or in jest, online, in written notes, in text messages, etc.**) face detention, suspension, and/or expulsion.

The school may discipline students for off-campus behavior which has a detrimental effect on the on-campus educational environment, or which threatens the safety of school property, or the welfare of the staff and other students, including threats or cyber-bullying on social websites such as Facebook or through text messaging.

The school adheres to the Anti-bullying definition of the Diocese of Norwich:

Any behavior deemed by the school administration to be considered as bullying shall result in disciplinary actions, which may include detention, suspension, and expulsion from school. Any student who retaliates against another student for reporting bullying may be subject to disciplinary actions, which may include detention, suspension, and expulsion from school. Bullying is defined as any overt action by a student, or a group of students directed against another student with the intent to ridicule, humiliate or intimidate the other student while on school grounds or at a school sponsored activity, which acts are repeated against the same student over time. Bullying includes intimidation or assault; extortion; oral, written, or electronic threats; teasing; 'putdowns,' name-calling; threatening looks, gestures, or actions; cruel rumors; false accusation; and social isolation.

Suspected bullying behavior will be investigated and students found to be engaged in such behavior face consequences of suspension or expulsion.

Busing

Busing for students in K-8 is available to residents of Middletown. Middletown Public Schools oversees the busing, which is provided by DATTCO. Bus routes are mailed from DATTCO to parents and to Saint John Paul

II School office in August. Parents should inform the school office as soon as possible if pick up or drop off routines change. DATTCO can be reached at 860-635-8234. ***DATTCO expects students to be at the bus stop at least 10 minutes prior to scheduled pick-up and remain for at least 10 minutes after scheduled pick-up.***

Each child is expected to obey the following safety rules regarding the bus:

- Students should wait for the bus safely away from traffic with the monitor.
- Students will remain in their seats while the bus is in motion.
- Eating food and drinking beverages is not allowed on the bus.
- Children may not change from one bus to another without written permission of the parent and principal.
- Children may leave the bus only at their home or at school.
- Children should follow other rules of the bus driver.

If a student is reported for misconduct by the bus driver, the parent will be notified via a Bus Incident Report sent from the Principal's Office. Misbehavior on the bus will result in in-school consequences and repeated misbehavior will result in the loss of the right to use the bus.

Cell Phones

Cell phones must remain **in the off position in the child's backpack** while on school grounds. ***Unless explicitly directed by their teacher, students may not use their phones.*** Cell phones may NOT be used during Aftercare or on the bus. **Smartwatches are classified as cell phones and are subject to the same rules and policies.**

At no time should a cell phone be in the classroom or out of the student's bag. The first offense in which the student has his/her phone out will result in the confiscation of the phone. It will be delivered to the principal and returned to the student at the end of day. For the second offense, the cell phone will be confiscated and delivered to the principal. To retrieve the cell phone, a parent/guardian must arrange pick up with the office. For the third offense, the student will have to deliver the phone to the office upon arrival at school, and it will be returned at the end of the day for the remainder of the school year.

Under no circumstance is the student to take photos or video with a cell phone on the school campus or at any school event. If found to be engaging in this behavior, the phone will be confiscated. During school events exclusively to students (e.g. Middle School dances, movie nights, etc.), cell phones will be collected upon arrival and returned at the end of the event. Posting pictures of school events or while on school grounds is subject to discipline, including suspension. Expulsion is also a possibility if the content is harmful to another student or the school.

Cheating

Academic integrity is an important value of Saint John Paul II School. Cheating of any type is not acceptable behavior. Students who choose to cheat face a failing grade, detention, suspension, and/or expulsion. A student athlete who is involved in cheating could face suspension from the team.

A. Artificial Intelligence

To maintain academic integrity and support authentic learning, students are prohibited from using artificial intelligence (AI) tools—including but not limited to ChatGPT, GrammarlyGO, Google Gemini, QuillBot, and similar AI-assisted platforms—to complete school assignments, unless explicitly authorized by a teacher. Violations of this policy will result in a failing grade and could also result in additional disciplinary action.

Child Abuse Laws

Saint John Paul II School abides by the Child Abuse laws of the State of Connecticut. This law mandates that **all cases of suspected abuse and/or neglect be reported to Child Protective Services**. Teachers and school staff are mandated reporters.

Conduct

In accordance with the stated philosophy of the school, which emphasizes deep respect for the human dignity and uniqueness of every individual, each student will be considerate of the rights of others in all interactions. All students are expected to cooperate with the spirit and policies of the school that are designed to foster mature development and personal responsibility. This requires courtesy in all personal relationships, promptness in fulfilling obligations, concern for the environment, and many other factors which the students' sense of appropriateness will indicate to them. The principal reserves the right to determine the appropriateness of an action if any doubt arises.

Items such as, but not limited to, questionable books, pictures, music, knives, guns, matches, cigarettes, pagers, laser lights, cameras, or anything that will detract from a learning situation are not allowed in school at any time. The school administration, in accordance with state laws, will determine the appropriate disciplinary measures to be taken concerning the presence of inappropriate items in the school. **Items taken away from students will be returned to the parent(s)/guardian(s) on the last day of the school year.**

Crisis Plan

The school has regular practice drills for lockdowns. Throughout the year, these are conducted and reviewed by the Middletown Police Department. Fire Drills are conducted by the Middletown Fire Department. All teachers and staff are aware of the procedures to follow to keep children safe. Copies of these procedures are available in strategic areas of the school (see Emergency Drills).

Discipline

In all areas of learning, discipline is foundational in the development of the whole person. Growth in self-discipline and a loving respect for God and all persons is encouraged and nourished through the code of conduct of the school. Parents, faculty, and students work together to create a Catholic school environment where students are learning to be disciples.

Basic components of the respectful environment include:

- Teachers have a right to teach. No student will stop the teacher from teaching.
- Students have a right to learn. No student will stop another student from learning.

Based upon a desire to live as Jesus taught us, students:

- Will be honest and commit to integrity
- Will be respectful and courteous toward all teachers and adults
- Will refrain from harassment of any kind
- Will use respectful language and speak respectfully to and about others
- Will respect all school, personal, and others' property
- Will refrain from any deliberate disruption in the school
- Will adhere to school policies (e.g., dress code, cell phone, internet, etc.)
- Will, always, whether at school or in the community (physical or online), conduct themselves in a manner which reflects the Catholic values of the school
- Will take responsibility to actively participate in learning and complete all assigned schoolwork.
- Will reverence God, never taking His name in vain, and respecting His presence in the Mass.

Discipline for students should be corrective, not punitive, with emphasis on developing responsibility within the child for his/her actions. Each teacher establishes a classroom management plan which is communicated to students and families at the start of the school year. The classroom management plan includes consequences for misbehaviors such as loss of privileges, parent notification, or after-school detention. Teachers will refer repeated or serious misbehaviors to the principal and additional consequences will follow.

Students are under school authority from the time they leave home to the time they return home. The school may discipline students for off-campus behavior, including threats or cyberbullying on text messages or social websites such as Facebook, Instagram, SnapChat, etc, which has a detrimental effect on the on-campus educational environment, threatens the safety of school property, or endangers the welfare of the staff and other students. Possession, sale or use of alcohol, drugs, tobacco products, or any other controlled substance, on or near the school campus, at a school activity, or on the school bus is forbidden. Violation of this regulation may result in immediate expulsion from school. Weapons, or facsimiles, of any kind are not tolerated. Serious offenses will be reported to the police.

A. Detention

Detention may be issued for a breach of classroom and/or school rules, such as conduct, dress code, or frequent tardy violations. Parents are provided with written notification of the detention and the reason; this information is typically sent electronically as well. The day, date, and time of the detention are at the discretion of the teacher, assistant principal, or principal. The faculty/staff member or administrator who assigned the detention will monitor it. Detention takes precedence over appointments, practices, lessons, tutoring, ballgames, etc.

Students may also be assigned to lunch or after school study detention to complete make-up homework or classwork which has not been completed. Teachers will monitor.

B. Suspension

Students who are given an in-school suspension will be required to report to school each day and work with a substitute teacher paid for by the suspended student's parents (\$100.00). Students who receive an out-of-school suspension will not be allowed on campus during the duration of their suspension. Students must complete all class work and tests from the days of suspension.

C. Expulsion

Expulsion is an extremely serious matter. Students who pose a threat to themselves or to others may be expelled from Saint John Paul II School. Students who have been expelled will not be allowed to return to the school. Students whose parents have violated the Parents as Partners agreement in this handbook may also be excluded from Saint John Paul II School.

Drugs and Alcohol

Students who possess drugs and/or alcohol at school or at any school function face suspension and/or expulsion.

Early Dismissals, Delays and School Cancellations

Parents are notified via email and text messaging of school cancellations. Cancellations will also be posted on the website and local TV stations.

Early dismissals are 11:00 am, unless otherwise announced. When early dismissal is due to inclement winter weather, aftercare and after-school activities will be cancelled, and all students will be dismissed at 11am. When early dismissal is due to heat, aftercare and after-school activities will run as scheduled, at cost. Notification

will be made through email, text messaging, TV announcement, and school website. On early dismissal days due to teacher professional development, there will be aftercare care.

The school reserves the right to cancel Aftercare and after-school activities due to impending inclement winter weather.

Parents are notified of late openings due to weather via email and text messaging. Late openings will be announced on local TV stations and the school website. Parents may also sign up for text alerts of school delays/cancellations by signing up at any of the local TV station websites. (www.wfsb.com; www.nbcconnecticut.com; www.ctnow.com) On delayed opening days, doors open at 9am and school will begin at 9:30am.

Financial Information

FINANCIAL ASSISTANCE FORMS are available ON-LINE at www.factsmgt.com/aid. *The application is available on January 1st to FACTS® Grant and Aid Assessment. The deadline for applications is the first week of March.

Payment Options:

- Pay in full by July 1 (prior to the start of school),
- Pay to two equal payments by July 1 and January 1, or
- Enroll in the FACTS® Tuition Management Service and pay 11 monthly payments (July – May).
- Please note that you may pay in full for one child and utilize FACTS® for another or pay more at the onset and budget the remainder of your payments.

Enrollment/Re-Enrollment

- The non-refundable enrollment fee should be submitted with the application. Returning students must reserve their spot by paying the Enrollment Fee by the date designated.

FACTS® Tuition Management Service Overview

- There is an annual non-refundable administrative fee for enrollment in the FACTS® program per family. This fee will be added to your tuition collected by FACTS® – please do not make this payment to the school.
- Pay tuition over 11 months via automatic deduction.
- You are notified by email that your FACTS account is set up at which time you can set up your financial institution information and payment date.
- All families not selecting the FACTS® tuition plan will be expected to make one direct payment to Saint John Paul II School for the entire amount of tuition no later than August 1. You may drop off your payment to the school office or to the School Business Manager.
- Student enrollment is not complete until parents have scheduled FACTS payments
- A RETURN FEE OF \$30.00 WILL BE ASSESSED TO YOUR ACCOUNT FOR ANY RETURNED TUITION PAYMENT.
- Please address tuition payment questions to the Business Manager, Betsy Leyden, at bizmgr@jpil.org.
- Tuition payments form the primary source of financial support for the academic programs of St. John Paul II School Tuition payments are the responsibility of the parent/guardian. Failure to pay tuition seriously jeopardizes the fiscal health and stability of the school.
- *Accordingly, the financial policies are:*

- Families are required to establish a FACTS account for the payment of tuition and incidental billing.
- The annual tuition and fees may be divided into eleven (11) monthly installments due July through May. All tuition must be paid in full by June 1.
- If a payment has been missed through FACTS, a second attempt will be made by FACTS on the next collection date per the FACTS Agreement.
- After two consecutive payments have been missed, parents must contact the business manager and/or principal to arrange a payment plan acceptable to the school.
- The school will refuse class admittance to any student whose account is delinquent more than sixty (60) days. The student may return to class when the delinquent account is current, and the principal agrees to reinstate the student.
- Should extenuating circumstances occur which inhibit the parent's ability to pay tuition, it is the responsibility of the parent to contact the school principal or business manager as soon as possible to make alternate arrangements for payment.
- No family may return to the school if payments for the previous school year, including all fees and Aftercare invoices, have not been paid in full by August 1.
- Past due tuition balances will be pursued through legal action.
- No student's name will be added to a class list in August if a FACTS Agreement or payment in full has not been received. If a response has not been received by August 1, JPII will assume that you will not be returning, and your place will be offered to the next family on the waiting list.
- A returning student's account must be current two (2) weeks prior to the student's last day of school of the current school year. If the account is not current, the student may not be permitted to enroll for the upcoming school year, and the school reserves the right to take a family from the waiting list to fill the class slot at that time.
- **Any delinquent payments must be paid in certified funds. This policy is not meant to be punitive, but in fairness to all families and our mission to educate, we expect our families** to maintain current tuition accounts. The school has a history of working in good faith with families in need, but families must communicate with the school, commit to a payment plan that is acceptable to all parties, and fulfil the terms of the approved payment plan.

Emergency Drills

State Law requires that schools hold fire and lock-down drills regularly. The Diocese requires a minimum of ten (10) practice fire drills per year. Fire drills are conducted by the Middletown Fire Department.

Saint John Paul II School has implemented a "crisis plan" in case of a lockdown emergency. These have been established with the assistance of the Middletown Police Department, who conduct our lock-down drills. Three (3) lock-down drills are practiced.

After the completion of any practice fire and lockdown drills, parents will be notified. During an actual fire or lockdown, once the Office has completed its necessary procedures, parents will be notified. We kindly ask that parents refrain from calling the school Office to keep the phone lines free so that the school can remain in contact with emergency personnel.

Field Trips

1. Field trips are designed to correlate with teaching units and to achieve curricular goals.
2. Field trips are re-evaluated each year to determine the trip's compatibility with curricular goals.
3. A field trip is a privilege and not a right.

4. There are no “traditional” field trips. Class participation in a particular field trip over consecutive years does not mean that this trip has become a school tradition.
5. All grades do not have the same number of field trips.
6. Field trips are permissible for all grades when advanced planning, location, and experience ensure a successful learning opportunity.
7. Individual teachers, in consultation with the Administration, reserve the right to restrict or deny student participation on any field trip due to, but not limited to, poor academic performance and/or poor conduct.
8. The school nurse will review any necessary medical requirements for students with medical plans prior to any scheduled field trip.
9. A written official permission slip, signed by the parent, is required before a child will be permitted to attend a field trip activity. Verbal permission **cannot** be accepted; a telephone call will not be accepted in lieu of the proper field trip permission slip.
10. Parents may refuse to permit their child from participating in a field trip by stating so on the proper form. Students who do not attend a field trip will remain at home and will be marked absent for the day.
11. Students who are participating in the field trip must ride the bus to and from the field trip with their class. Students not on the bus may not participate in the field trip and will be counted absent for the day.
12. All monies collected for the field trip are non-refundable.
13. Cell phones are not allowed on field trips unless otherwise directed by the teacher and/or administration.
14. Parents who are not “official” chaperones may not drive their car to a field trip destination with the plan of accompanying the class on the field trip. Our risk management insurance company insures only the “official” chaperones and participation by unofficial chaperones jeopardizes the protection for our students and all other “official” adults on the trip.
15. Only parents with Virtus Training certification may serve as chaperones. Parents who chaperone a field trip may not bring pre-school or school-age siblings on the field trip. All chaperones must be 25 years of age or older.

Fighting/Physical Contact

Under no circumstances should a student place hands on another individual in a violent or inappropriate manner. Any student involved in physical contact with another individual whether on school grounds or at a school-sponsored event will face disciplinary action. Any student who damages the school’s or others’ property is responsible for paying the cost to fix or replace the damaged property.

Gifts/Celebrations

Individual gifts are not permitted to be exchanged at school. This gesture only creates hurt feelings among other students. Invitations for slumber parties or birthday parties should not be delivered at school unless an invitation is being given to every student in the entire grade (or from boys to all other boys; girls to all other girls).

Each student is awarded a free NUT day for his/her birthday. If a student’s birthday falls on a day when we are not in school or on a day in which the student is required to wear his/her uniform, the student may make arrangements with the classroom teacher to dress out on a different day. Students who wish to bring in treats for their birthdays must coordinate with the classroom teacher and school nurse.

Holiday celebrations are at the discretion of each classroom teacher.

Grading Scale

Students in grades Pre-K – 2 are assessed with a skills-based report card using the following criteria:

5 – Consistently exceeds grade level expectation

4 – Consistently meets grade level expectation

3 – Approaching mastery of grade level expectation

2 – Approaching proficiency toward grade level expectation

1 – Difficulty meeting grade level expectation

I – Incomplete work

** - Indicates improvement is needed for that skill*

N – Not assessed

Grades 3-8 are assigned letter grades based on the following scale:

A+ = 98–100

A = 93-97

A - = 90-92

B+ = 88 – 89

B = 83 – 87

B - = 80-82

C+ = 78-79

C = 73 – 77

C - = 70-72

D+ = 68 – 69

D = 63-67

D - = 60-62

F = 59 and Below

Students in grades 6-8 are awarded High Honors for achieving all A- or above for the trimester or honors all grades B- or above for the trimester. For Accelerated Math, if a student earns a grade within 2 points of an A- for High Honors or B- for Honors, he/she will be eligible for the honor roll consistent with his/her other grades.

Harassment

All individuals are to be treated with respect and dignity; harassment of any form is prohibited. The Principal investigates all complaints of harassment. Students involved in harassing behavior face detention, suspension, and/or expulsion. Depending on the severity of the incident, the assistant principal or principal may involve law enforcement.

A. Verbal Harassment

Verbal harassment includes derogatory comments, jokes, or slurs. It also can include belligerent or threatening words spoken, written, drawn, or gestured to another student.

B. Physical Harassment

Physical harassment includes unwanted physical touching, contact, assault, and deliberate impeding or blocking of movements. At the start of the year, students are taught about “safe and unsafe touching” and are prohibited from engaging in any “unsafe” touching.

C. Sexual Harassment

Sexual harassment is defined as sexual advances (either verbal or physical), requests for sexual favors, or other conduct of a sexual nature which affects a student’s physical and emotional well-being, interferes with a student’s academic performance, or has the effect of creating a hostile environment.

Home and School Association

Saint John Paul II Home and School Association (HSA) works to support and enhance the educational ministry of the school. Fund-raising, parent education, community building, and supporting the mission of the school are the goals of this organization.

Upon admission, parents agree to a minimum of 20 hours per family of volunteer time per school year. This helps us to defray expenses and build a strong, committed community. This obligation can be fulfilled in many ways. Families may volunteer their time at HSA events or donate goods toward an HSA event. Families also have the option to “buy out” the hours by a one- time payment of \$400 per family. The HSA monitors volunteer hours and provides a periodic update of hours served. In June, families are billed \$20/hr for hours not served during the year.

Officers for 2025-2026 are: Jaime Carrero, Ashley Labbadia, Ninette LaPila, and Olivia Mandile. All HSA members can be reached at HSA@jpii.org.

Home-School Communication

To ensure that all communication from school reaches home in a timely manner, Saint John Paul II School uses several means of communication: A Monday email of general school announcements through the e-communication LION’S ROAR, occasional mid-week announcements in the GROWL, monthly PRINCIPAL’S NEWSLETTER, frequent posting on the website; social media posts. In addition, each teacher maintains up-to-date class information which parents and students can access through Educonnect and TEAMS. Teachers will communicate to families their systems for providing schoolwork and communications. Important items are delivered in hard copy to the student.

Parents may communicate with teachers regarding their child’s academic progress and school experience via email or TEAMS. Changes in dismissal should be directed to the Office at office@jpii.org. Teachers will not be monitoring their emails and TEAMS during the school day. During the school week, teachers will respond within a 24-hour period. Our teachers have families themselves and are not expected to check, or answer emails, during the weekend.

Homework

Formal home-study is assigned to help students become self-reliant and self-directed. Assignments are designed to reinforce daily lessons, to supplement and enrich class work, and to prepare for certain lessons through various experiences.

Since each student has different capabilities and interests, it would be difficult to denote the specific amount of time to be spent on an assignment. A rule of thumb, though it will vary with individual students, is 10 minutes per grade level per night. (For example: 1st grade – 10 minutes, 5th grade 50 minutes.) Middle School students should expect a minimum of 60 minutes of homework per night. If a problem arises and the student takes significantly longer to complete homework, contact the classroom teacher.

Homework is assigned to students Monday through Thursday. The school encourages project-based learning, so projects may extend over the weekend.

If a student is absent from school, he/she will be allowed one day for each day of absence make up work, up to 5 school days.

A. Homework due to Vacations/Planned Absences

The school calendar provides for extended weekends throughout the school year. Parents are encouraged to schedule trips or family outings during these times to eliminate the need to interrupt a child's learning process. Missed assignments are the student's responsibility. ***Teachers are not required to give make-up tests or assignments for absences due to vacations. No assignment will be given in anticipation of the vacation. There will be no exceptions to this policy. Please do not ask the teacher to make an exception.***

B. Homework Policy Due to Illness

For **short absences**, students should check online for daily assignments or make arrangements with classmates. Students may also receive missed assignments from their teacher when they return to school.

When a student is **absent for three or more days**, a parent may call the school office in the morning to arrange for homework assignments. Homework assignments may be picked up at the school office between 2:00 PM – 2:30 PM or sent home with a sibling.

Library

The school has a well-equipped automated library. PreK-4th grade students have a scheduled library period once a week and are encouraged to use the library for curricular enrichment and pleasure reading. The following rules are to be observed:

1. Borrowed books are to be returned on time and in good condition.
2. A fine of one canned good per day is required for overdue books with a maximum of ten cans. (Canned goods are donated to local food banks).
3. Books damaged or lost must be paid for by the student before any other materials may be checked out. Students who have lost or damaged books do not receive progress reports or report cards until their account is cleared.

Lockers

Sixth to eighth grade students are assigned a locker in which to store clothing and textbooks. To maintain a quiet atmosphere for class, students only are allowed to go to their lockers at specified times. The school reserves the right to inspect lockers at any time. **Lockers may not be decorated outside, nor should stickers be attached inside.** Student schedules and personal items for learning may be posted on the interior of a student's locker door.

Lost and Found

We highly encourage students to label all items. Any unlabeled items found in the school building or on the school grounds will be placed in the Lost and Found. ***Items placed in the Lost and Found remain there for two weeks. After two weeks, uniform items are added to the uniform exchange and other items are donated to charity.***

Students who lose a library book, textbook, planner, or workbook must pay the replacement cost of the book plus shipping in order to receive a new copy.

Lunch

Students eat in the Parish Center Monday – Friday. Students are responsible for providing their own napkins and utensils. Students do not have access to refrigeration or microwaves for lunch preparation. St. John Paul II School is a NUT AWARE facility, meaning students are not permitted to bring items containing peanuts or tree nuts.

Students are expected to use the same manners required in the classroom during lunch. Courtesy toward other students and cooperation with lunch monitors are in order at all times.

Students should not bring glass bottles, soft drinks, or excessive amounts of candy. Parents dropping lunch off for their child should bring it to the office, not to the classroom or Parish Center. We will not accept lunch orders for students delivered via DoorDash, GrubHub, Uber Eats, or other delivery services.

Saint John Paul II School offers a hot lunch program three days a week:

- Tuesday – Jersey Mike’s
- Wednesday – Noodles & Co.
- Thursday – Illiano’s

The hot lunch program is optional. Families who wish to order hot lunch for their students must do so online by 5pm the day before. All sales are final. Students who choose not to purchase a hot lunch must bring their own lunch. Bake sales and other school fundraisers may take place on these days but must be previously scheduled with the principal.

Medication

If a child must take any medication in school which is prescribed by a doctor, that medication must be delivered to the School Nurse in the container received from the pharmacy and must have on its label the following information:

- a. Child’s name
- b. Name of doctor prescribing the child’s medication
- c. Frequency
- d. Dose
- e. Date

All non-prescription medication (cough drops, lip balm, lozenges, etc.) should be taken to the School Nurse with the following information provided by a physician. Non-prescription medicine will not be administered without a physician’s note:

- a. Child’s name
- b. Frequency
- c. Dose
- d. Date

Medication that may need to be administered during school must be delivered to the school nurse by the parent/guardian with a doctor’s directions. Any unused medication will be returned to the parent at the close of the school year. Students may not deliver medication to or from school.

The school nurse provides annual training on the proper procedures for administering medications and informs staff of any pertinent student health information.

Off-Campus Conduct

The administration of Saint John Paul II School reserves the right to discipline its students for off-campus behavior that is not in line with the behavior expectations of its students during the school day. This off campus behavior includes but is not limited to cyber-bullying.

Office Records

Parents/Guardians are requested to notify the School Office in writing of any change of address, home telephone numbers, cell phone numbers, business phone numbers, e-mail addresses and/or phone numbers of emergency contacts. This will guarantee that office records are accurate, complete, and up to date.

Parents As Partners

As partners in the educational process at Saint John Paul II School, we ask parents:

- To set rules, times, and limits so that your child:
 - Gets to bed early on school nights.
 - Arrives at school on time and is picked up on time at the end of the day.
 - Is dressed according to the school dress code.
 - Completes assignments on time; and
 - Has nutritional lunch
- To actively participate in school activities such as Parent-Teacher Conferences.
- To see that the student pays for any damage to schoolbooks or property due to carelessness or neglect on the part of the student.
- To notify the school with a written note when the student has been absent or tardy.
- To notify the school office of any changes of address, email, or important phone numbers.
- To meet all financial obligations to the school.
- To inform the school of any special situation regarding the student's well-being, safety, and health.
- To complete and return to school any requested information promptly.
- To read graded papers with teacher comments, school notes, newsletters, regularly review the website, and to show interest in the student's total education.
- To support the religious and educational goals of the school.
- If Catholic, to attend Mass and teach the Catholic faith by word and example
- To support and cooperate with the discipline policy of the school.
- To treat teachers with respect and courtesy in discussing student problems.

Parent's Role in Education

Saint John Paul II School considers it a privilege to work with parents in the education of children because we believe parents are the primary educators of their children. Therefore, it is your right and your duty to become the primary role models for the development of your child's life---physically, mentally, spiritually, emotionally, and psychologically. Your choice of Saint John Paul II School involves a commitment and exhibits a concern for helping your child to recognize God as the greatest good in his/her life.

A good example is the strongest teacher. Your personal relationship with God, with each other, and with the Church community will affect the way your child relates to God and others. Ideals taught in school are not well rooted in the child unless these are nurtured by the example of good Catholic/Christian morality and by an honest personal relationship with God in your family life.

Once you have chosen to enter into a partnership with us at Saint John Paul II School, we trust you will be loyal to this commitment. During these formative years, your child needs constant support from both parents and faculty in order to develop his/her moral, intellectual, social, cultural, and physical endowment. Neither parents nor teachers can afford to doubt the sincerity of the efforts of their educational partner in the quest of challenging, yet nourishing, the student to reach his/her potential. It is vital that both parents and teachers remember that allowing oneself to be caught between the student and the other partner will never have positive results. To divide authority between school and home or within the home will only teach disrespect of all authority. If there is an incident at school, you as parents must make investigation of the complete story your

first step. Evidence of mutual respect between parents and teachers will model good mature behavior and relationships.

Scripture provides a model in Matthew Chapter 18 to guide us in handling disagreement or conflict. Go first to the person with whom you have a disagreement. If it is a teacher, talk to the teacher first before going to the principal or other parents. Try to resolve the situation. If it is another parent, go first to that parent. The Scripture teaches that if the situation is still not resolved, then bring in a third person. Following these principles will contribute to a respectful, cooperative school environment.

Students are naturally eager to grow and learn. However, sometimes in the process of maturation new interests may cause them to lose focus. As this natural process occurs, the student needs both understanding and discipline. At times, your child may perceive discipline as restrictive. However, it is boundaries and limits that provide a young person with both guidance and security.

It is essential that a child take responsibility for grades he/she has earned and be accountable for homework, long-term assignments, major tests, service projects, and all other assignments.

Together, let us begin this year with a commitment to partnership as we support one another in helping your child to become the best person he/she is capable of becoming.

Promotion Policy and Retention Policy

Advancement to the next grade in Saint John Paul II School is based on a student's daily performance, test results, social and emotional development, recommendations of teachers, and the student's ability to complete work successfully on a more advanced level. Promotion to the next grade depends on successful completion of all subject areas.

The school may recommend the repetition of a grade if a student faces notable challenges in meeting the academic and developmental milestones expected for his/her grade. Recommendations are made after documented conferences between the parent, teacher, and principal. If the school recommends retention, a written letter will be sent home to parents no later than May 1st. Parents have the right to refuse the school's recommendation. In these circumstances, a note to its effect will be placed in the student's file, and the student's report card will indicate 'placed' rather than 'promoted'.

Students may also, if indicated by their success plan, take individual classes at a more advanced level.

Report Cards/Progress Reports

Report Cards are important tools for communication. Report Cards will be distributed three (3) times during the academic school year, approximately every thirteen (13) weeks. Progress Reports will be printed and distributed at the half-way point of each marking period. In addition, teachers in grades 3-8 will post grades weekly.

No student will be given a final Report Card if tuition, library fines, Aftercare, or other fees are in arrears.

Sacraments

The sacramental life of the children of the Catholic tradition is an important component of the religion program at Saint John Paul II School. In accordance with Diocese guidelines, Saint John Paul II encourages our students to receive the sacraments of First Reconciliation and First Holy Communion. While the school provides catechesis in religion classes on the sacraments, parents must make arrangements with their local parish for the reception of the Sacraments and additional instruction as the Parish requires.

School Office Hours

The school office is open on all school days from **7:00 AM – 3:00 PM** and by appointment. Summer hours are Tuesday, Wednesday, and Thursday from 9:00am-1:00 PM.

School Property

The parent of a child who carelessly destroys or damages any furniture, equipment, buildings, or anyone's personal property will be obligated to pay the full dollar amount for repairs and labor or replacement. Textbooks issued by the student must have a proper book cover. No writing in textbooks is permitted. The student will pay a fine or replacement for damaged or lost texts before any final reports are issued.

School Safety

Saint John Paul II School attempts to provide a safe environment for all individuals. Verbal or written threats made against the physical or emotional well-being of any individual are taken very seriously. Students making such threats (**seriously or in jest online, in a text, by phone, or instant message**) face detention, suspension, and/or expulsion. (See Bullying). Harassment of any type is not tolerated (See Harassment).

Service Projects

The purpose of the stewardship program for students in pre- Kindergarten through Grade 8 is to provide students with the opportunity to make a difference in our Church and surrounding communities through various service and support programs. Each year, students will participate in various service projects.

Student Records

Saint John Paul II adheres to the Buckley Amendment (Family Education Rights and Privacy) regarding access to student records. Records of students transferring to other schools will sent through US Mail or faxed directly to the school. No records will be given to parents to transport to the new school.

Students requesting records/transcripts/recommendations must make a five school-day request to the School Office. All forms should be submitted to the Saint John Paul II School Office for distribution. Completed forms will be sent via U.S. Mail. Special handling will require that all postal fees be paid by the parents. No records will be sent to transferring schools of students whose financial commitment is in arrears.

TECHNOLOGY

See Addendum 1

Telephone

Permission to use the telephone must be obtained from the teacher and/or school administration. The office phone is a business phone and students are permitted to use it only in case of an emergency. Forgotten homework, athletic equipment, etc. **do not** constitute emergencies. Arrangements for after-school visits with friends should be made at home.

Testing

NWEA Map Tests are administered in Grades K through 8 three times a year. The ACRE Test (Assessment of Catechesis Religious Education) is given to students in Grades 5 and 8. Benchmark assessments include unit testing; and other formative and summative assessments.

Middle School students may be given a maximum of three quizzes or two tests per day. Middle School students may be given mid-term and/or final exams, per teacher discretion, to assess the cumulative knowledge of subject matter taught during the academic year and prepare for the assessment challenges and expectations of high school.

Title IX

Saint John Paul II School adheres to the tenets of Title IX: “No person in the United States shall, on the basis of sex, be excluded from participating in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.”

Transfer of Students

Notice of withdrawal of a student should be made by the parent in writing to the Principal in advance of the withdrawal date. This enables the school to prepare necessary information and settle accounts. (See previous section on Student Records for transcript information.)

Uniform Guidelines

See Addendum 2

Volunteering

We welcome the involvement of parents. There are many opportunities to volunteer through HSA, the school office, library, room parent, skilled services, etc. Parents may not volunteer as students since this is a violation of the Buckley Amendment. All persons volunteering with children must first take the Safe Environments training and have a background check.

Visitors

School visitors (volunteers, parents, etc.) must come to the main office. For safety and security reasons, each person is required to sign in at the office when he/she enters the building for any reason. All visitors and/or volunteers are required to wear a designated badge that may be picked up in the office. Visitors and/or volunteers are to sign out at the time of departure. Vendors must sign in before working in the building and wear visitor’s identification while in the building.

Parents who volunteer to serve lunch or who volunteer in another capacity in the school may not drop into a classroom to see their child during the day. This is an interruption to the teacher and to the educational process. You may, however, schedule an appointment with the teacher to visit the classroom.

Withdrawal Policy

Families must notify the school in writing if a student is withdrawn from the school. Registered students who withdraw before the first full day of school are responsible for registration fee. Registered students who withdraw prior to 3rd trimester are responsible for a \$100 withdrawal fee and the tuition through the month of withdrawal. Registered students who withdraw in the 3rd trimester are responsible for the full tuition amount and the \$100 withdrawal fee.

Right to Amend

St. John Paul II School reserves the right to amend this Handbook. Notice of amendments will be sent to parents via e-mail communication. Amendments will also be posted on the website.

Addendum 1

TECHNOLOGY ACCEPTABLE USE AND CONDUCT POLICY

The primary goal of Saint John Paul II School's available technology is to enhance learning experiences and student achievement. However, certain legal and ethical restrictions apply. These rules apply to any use of Saint John Paul II School's technology resources, while on or off campus.

Technology resources refers to all aspects of JPPI's owned or leased equipment, including all technology-related hardware, software and services.

1. Educational Purpose

- Academic work always takes priority over any other use of technology resources.
- Saint John Paul II School has the right to place reasonable restrictions on the material accessed or posted using school resources.

2. Student Internet Access

- Students may not access JPPI's Wi-Fi with personal devices
- **Grades PK-5** will only use school technology with direct supervision.
- **Grades 3-5** will have online only access to Office 365 using assigned JPPI.org accounts and passwords. Grade 5 will also have email access.
- **Grades 6-8** will have an assigned laptop with e-mail access via assigned JPPI.org accounts and full access to Office 365 apps and the Internet. Students are expected to honor the rules at all times as set forth in the 1-1 computer user agreement.

3. Student Conduct and Online Footprint

Good digital citizenship is good citizenship. The following rules should guide all use of technology at JPPI:

- Respect and Protect Yourself
- Respect and Protect Others
- Respect and Protect Property

Grades K-4

- I will only use the tablet/computer (devices) when there is an adult in the room with me.
- I will not share any information about myself, or anyone else, on the devices.
- I will not speak to people I don't already know on a device without permission.
- I will tell my teachers/parents if anyone on the devices asks me questions about myself.
- I will tell my teacher if I see anything on the devices that makes me uncomfortable.
- I will not copy anything from a device or the internet and claim it is my work.

Grades 5-8 (All the above plus)

- I will only use my email for communicating with others in the JPPI community or people that have been approved by my teacher(s) or parent(s).
- I will tell my teachers and parents if anyone I don't know sends me email.
- I will not share any email without the permission of the original person who wrote it.
- I will not open any attachments sent to me via email without the permission of my teachers/parents.
- I will not use my computer to access non-school related content on the internet.

- I will be an Upstander online and will not use technology to be mean to others.
- I will not change the system functions or network configurations, add third party software or any other unauthorized software, or use a VPN.

4. Video and Audio Recording:

- ALL recording technology is always banned from use for any purpose in restrooms.
- At no time are students authorized to video, photograph, or audio record others in the school building, on school property, or at school activities *without the prior consent of a teacher, coach, or school administrator.*

5. Legal Issues and Jurisdiction:

- All content created, sent, accessed or downloaded using any part of JPPII's network resources must abide by the rules stated in this policy.
- Saint John Paul II School reserves the right to monitor the network and may find it necessary to investigate electronic incidents even if they happen after hours and outside of school. This may include, if needed, to remotely access, open, examine and/or delete electronic files that violate the Acceptable Use Policy.

Students violating these rules shall be subject to reasonable discipline, the device shall be confiscated, and future use of technology may be restricted.

6. Disclaimer:

- Sites accessible via the Internet may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal or otherwise inconsistent with the morals and standards of JPPII.
- Saint John Paul II School makes no warranties with respect to school network resources, nor does it take responsibility for: or the content of any advice or information received by an account holder; or the costs, liability or damages incurred as a result of access to school technology resources or the Internet; or any consequences of service interruptions.

7. Staff Responsibilities

- Staff members who supervise students, control electronic equipment, or otherwise have occasion to observe student use of said equipment online shall make reasonable efforts to monitor the use of this equipment to assure that it conforms to the morals and standards of JPPII.
- Staff will ensure the proper handling and care of technology resources by students and report any suspicious behavior or misuse (whether intentional or accidental) to the principal.
- Staff will ensure the proper handling and care of technology resources by students and report any suspicious behavior or misuse (whether intentional or accidental) to the principal.



Saint John Paul II School

Middle School Technology User Agreement

INTRODUCTION

St. John Paul II School recognizes the value of computer and other electronic resources to enhance student learning. For the 2025-2026 school year, St. John Paul II School will provide each student in grades 6, 7, and 8 with a laptop. Middle School students enrolled in the 2024-2025 school year will receive the same Lenovo laptop used during that school year. Newly enrolled Middle School students will receive a new HP laptop.

The student will use this device as a positive learning tool in coordination with the diocesan curriculum. Although this Agreement authorizes the student's use of the device for the year, the device is the property of St. John Paul II School and must be returned upon the school's request and/or on the last day of the student's attendance for the school year.

PREREQUISITES TO RECEIVE

To receive a device to use, the student must...

1. Review, sign, and return this Technology User Agreement.
2. Remit \$40 payment to purchase a protective carrying case for the device OR return your previously purchased protective carrying case
3. Receive instruction on proper care and use of laptop during Computer Science class.

ACCEPTABLE USE

The use of this device must be in support of education and research consistent with the mission and learning objectives of St. John Paul II School. The student is expected to be safe, responsible, courteous, & appropriate.

1. The student may not disrupt the school's educational process through non-educational use of the device.
2. The student may not download and/or install files, programs, apps, media or data (including songs, photos, or videos) or any other non-school approved software over the school network or onto a school issued device. Additionally, students will not replace the manufacturer's operating system with custom software or remove/modify the device configuration.
3. The student is prohibited from being on social media sites, online gaming, shopping or other media sites unrelated to the curriculum on this device.
4. The student may not use the device to chat, message, email, or communicate with others (including parents/guardians) unless expressly instructed to do so by a teacher.
5. The student may not use, or otherwise access, threatening, harassing, pornographic, or obscene material.
6. The student may not engage in illegal or prohibited conduct of any kind through the use of the device.
7. The student may not violate the conditions and rules of acceptable use of electronic network/technology as outlined by the Diocese of Norwich and the St. John Paul II Parent/Student handbook.

DAILY USE OF DEVICE

This device is intended for daily use at school. The student is responsible for bringing the device to school every day, fully charged. The student is not permitted to charge the laptop during school. If the student fails to bring the device to school fully charged, consequences may result.

STUDENT ACCOUNTS

Each student has a Microsoft 365 account. The username and password issued to each student will be used to access the device, the Microsoft Suite including Teams, and a school email account. Students will also receive

a username and password to access Educonnect to monitor their grades. The student is responsible for remembering and keeping confidential his/her usernames and passwords. The student is not permitted to change his/her assigned username or password.

MONITORING AND FILTERING

Student safety is our highest priority. Web searches and computer usage conducted within our network are monitored. Failure to comply with such terms and conditions may result in temporary or permanent loss of access as well as other disciplinary or legal action as necessary.

USE OUTSIDE OF SCHOOL

Although the school employs Internet filters and monitors students' activity at school, it may not filter or monitor students' Internet access at home or off school grounds. By signing this Agreement, parents/guardians understand and acknowledge this and agree that their child's use of the Internet on the device at home or off school grounds is at the discretion of, and should be monitored by, the parents/guardians. When using the device outside the school, students are bound by the same policies, procedures, and guidelines as in school.

RIGHT TO PRIVACY

The device is school property; therefore, the school may examine the device and search its contents at any time for any reason. Neither students nor parents/guardians have any right to privacy of any data saved on the device or in a cloud-based account to which the device connects. The school administration may involve law enforcement, if it is possible the device may have been used for an illegal purpose.

MAINTENANCE OF DEVICE

The student is responsible for keeping the device in good and working condition. In addition to following the manufacturer's maintenance requirements, the student should...

1. Use only a clean, soft cloth to clean the device's screen. No cleansers of any type should be used.
2. Insert and remove cords and cables carefully to prevent damage to connectors.
3. Not write or draw on the device or apply any stickers or labels that are not property of St. John Paul II School.
4. Do not leave the device in places of extreme temperature, humidity, or limited ventilation for an extended period of time.

Students must also agree to the following proper handling procedures:

1. The student may only use the device on a flat, stable surface.
2. The student should refrain from carrying the device while open.
3. The student should not pick up the laptop by the screen. Similarly, the student should not touch the screens with anything other than a finger or approved stylus.
4. The laptop should never be removed from its protective carrying case.
5. The student may not eat or drink while using the device.
6. The student is responsible for regularly running updates to maintain optimum performance.

HARDWARE OR FUNCTIONALITY PROBLEM

If a problem arises with the functionality of a student's device (including the charger), the student must notify his/her homeroom teacher of the problem on the next school day. A student will not receive a loaner device if he/she did not report an issue with the laptop to his/her teacher and it was not properly assessed by the school administration.

DAMAGE TO OR LOSS OF DEVICE

Parents/guardians are responsible for their child’s use of the device, including any damage to or loss of the device. In the event of damage to the device, the school will send the device out for repairs and the student will receive a loaner device for the duration of the repairs. In the event the device is lost, the family is responsible to cover the entire replacement cost. The decision to assess a charge, as well as the amount of any charge, is at the sole discretion of the school administration, but will not be greater than the full replacement value of the device.

CONSEQUENCES FOR MISUSE

Depending on the severity of the misuse or offense, consequences may include: Teacher warning, Parent contact, Detention or suspension, Confiscation of electronic device, Permanent loss of electronic device use, Involvement of law enforcement

AGREEMENT AND SIGNATURES

Use of devices on the St. John Paul II School network is a privilege that supports school-appropriate learning. By signing below, you acknowledge that you have read, understand, and agree to follow all responsibilities outlined in this Agreement and agree to be bound by this Agreement.

Student Name – Please Print

Grade

Student Signature

Date

Parent Signature

Date

•

See Addendum 2

Uniforms

Uniform Policies

- There are 3 school uniforms: Summer, Winter, & PE.
 - Summer Uniforms: August 28 – October 31; April 20 – end of year
 - Winter Uniforms: November 3 – April 10
 - PE Uniforms: Mondays for Grades 4-8, Fridays for Grades PK-3
 - See below for a list of required items for each uniform.
- All uniform shirts must be tucked into pants, shorts, or skorts.
 - During cold weather months, students may wear sweatpants over shorts or under the jumper/skort when outside.
- Beginning in 3rd grade, any student who wears chino pants or shorts must also wear a belt.
- Shorts, Jumpers, and skorts may be no shorter than 3 inches above the knee.
- The outerwear permitted during the school day consists of the blue fleece, cardigan or 1/4 zip sweatshirt provided by Land's End.
 - Sweatshirts are only permitted with the PE uniform.
 - ***SPIRITWEAR is NOT part of the school uniform*** and cannot be worn during school days or on PE days.
- No make-up (i.e. eyeliner, mascara, lip gloss, etc.), nail polish, or false nails (i.e. acrylic, gel, press-on, etc.) are permitted.
- No bracelets, rings, or necklaces are allowed. Girls may wear one pair of earrings - studs or small hoops - boys may not wear earrings.
 - *Religious pendants and medals are not considered jewelry.*
- Hair
 - Natural hair color only for boys and girls - no dye.
 - Boys' hair must be off the collar and off the face.
 - Headbands must plain red, white, blue, or school plaid unless it is a theme day.

Violation to Uniform Policy

ALL UNIFORM REGULATIONS AND GUIDELINES ARE SUBJECT TO THE DISCRETION OF THE PRINCIPAL.

Any student who is found in violation of the uniform policy will be referred to the Office. The principal will notify the parent of the violation and the student will not be permitted to return to the class until the violation has been corrected.

Required Uniform Items

The official vendor for our uniforms is Lands' End. Except for the summer polo shirt, PE shirt/sweatshirts, and PE sweatpants/shorts, uniform pieces must be purchased via the vendor of your choice. Uniforms can be ordered from their websites [School Uniforms](#) | [Lands' End](#) (school number: **OR00SJ**)

	Summer Uniform	Winter Uniform	PE Uniform
PK Girls	<ul style="list-style-type: none"> • Navy knit skort or navy chino shorts (<i>may be purchased from vendor of choice</i>) • Red polo with school logo (<i>must be purchased from Lands' End</i>) • White Athletic socks (<i>may be purchased from vendor of choice</i>) • Sneakers (<i>may be purchased from vendor of choice</i>) • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) (<i>must be purchased from Lands' End</i>) 		<ul style="list-style-type: none"> • Navy sweatpants or shorts with PE logo (<i>must be purchased from Lands' End</i>) • Gray/Navy uniform t-shirt with PE logo (<i>must be purchased from Lands' End</i>)
PK Boys	<ul style="list-style-type: none"> • Navy chino pants or shorts (<i>may be purchased from vendor of choice</i>) • Red polo with school logo (<i>must be purchased from Lands' End</i>) • White Athletic socks (<i>may be purchased from vendor of choice</i>) • Sneakers (<i>may be purchased from vendor of choice</i>) • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) (<i>must be purchased from Lands' End</i>) 		<ul style="list-style-type: none"> • Navy Crewneck Sweatshirt with PE logo (optional) (<i>must be purchased from Lands' End</i>) • White or Black Athletic Socks (<i>may be purchased from vendor of choice</i>) • Sneakers (<i>may be purchased from vendor of choice</i>)
Gr K-4 Girls	<ul style="list-style-type: none"> • Navy knit skort or navy chino shorts (<i>may be purchased from vendor of choice</i>) • Red polo with school logo (<i>must be purchased from Lands' End</i>) • White Athletic socks (<i>may be purchased from vendor of choice</i>) • Brown or Black belt with shorts (<i>may be purchased from vendor of choice</i>) • Black Sneakers (<i>may be purchased from vendor of choice</i>) • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) (<i>must be purchased from Lands' End</i>) 	<ul style="list-style-type: none"> • Navy Chino pants (<i>may be purchased from vendor of choice</i>) or school jumper (<i>must be purchased from Lands' End</i>) • White peter pan shirt (<i>may be purchased from vendor of choice</i>) • Navy knee highs or tights (<i>may be purchased from vendor of choice</i>) • Black Sneakers (<i>may be purchased from vendor of choice</i>) • Brown or black belt with pants (<i>may be purchased from vendor of choice</i>) • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) (<i>must be purchased from Lands' End</i>) 	

<p>Gr K-4 Boys</p>	<ul style="list-style-type: none"> • Navy chino pants or shorts <i>(may be purchased from vendor of choice)</i> • Red polo with school logo* <i>(must be purchased from Lands' End)</i> • White or Black Athletic socks <i>(may be purchased from vendor of choice)</i> • Brown or Black belt ** <i>(may be purchased from vendor of choice)</i> • Black Sneakers <i>(may be purchased from vendor of choice)</i> • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) <i>(must be purchased from Lands' End)</i> 	<ul style="list-style-type: none"> • Navy chino pants <i>(may be purchased from vendor of choice)</i> • White oxford shirt* <i>(may be purchased from vendor of choice)</i> • School tie <i>(must be purchased from Lands' End)</i> • Navy crew socks <i>(may be purchased from vendor of choice)</i> • Black sneakers <i>(may be purchased from vendor of choice)</i> • Brown or black belt** <i>(may be purchased from vendor of choice)</i> • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) <i>(must be purchased from Lands' End)</i> 	
<p>Gr 5-8 Girls</p>	<ul style="list-style-type: none"> • Navy chino shorts <i>(may be purchased from vendor of choice)</i> or uniform skort <i>(skort must be purchased from Lands' End)</i> • Red polo with school logo <i>(must be purchased from Lands' End)</i> • White socks <i>(may be purchased from vendor of choice)</i> • Brown or Black belt with shorts only <i>(may be purchased from vendor of choice)</i> • Black Sneakers <i>(may be purchased from vendor of choice)</i> • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) <i>(must be purchased from Lands' End)</i> 	<ul style="list-style-type: none"> • Navy Chino pants <i>(may be purchased from vendor of choice)</i> or uniform skort <i>(skort must be purchased from Lands' End)</i> • White oxford shirt <i>(may be purchased from vendor of choice)</i> • School tie <i>(must be purchased from Lands' End)</i> • Navy knee highs or tights <i>(may be purchased from vendor of choice)</i> • Black Sneakers <i>(may be purchased from vendor of choice)</i> • Brown or black belt with pants only <i>(may be purchased from vendor of choice)</i> • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) <i>(must be purchased from Lands' End)</i> 	

<p>Gr 5-8 Boys</p>	<ul style="list-style-type: none"> • Navy chino pants or shorts <i>(may be purchased from vendor of choice)</i> • Red polo with school logo <i>(must be purchased from Lands' End)</i> • White socks <i>(may be purchased from vendor of choice)</i> • Brown or Black belt <i>(may be purchased from vendor of choice)</i> • Black Sneakers <i>(may be purchased from vendor of choice)</i> • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) <i>(must be purchased from Lands' End)</i> 	<ul style="list-style-type: none"> • Navy chino pants <i>(may be purchased from vendor of choice)</i> • White oxford shirt* <i>(may be purchased from vendor of choice)</i> • School tie <i>(must be purchased from Lands' End)</i> • Navy crew socks <i>(may be purchased from vendor of choice)</i> • Black Sneakers <i>(may be purchased from vendor of choice)</i> • Brown or black belt <i>(may be purchased from vendor of choice)</i> • Navy Fleece, Quarter-zip Sweater, or Cardigan with school logo (optional) <i>(must be purchased from Lands' End)</i> 	
------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

Out of Uniform (N.U.T.) Days

<p>Students MAY wear:</p> <ul style="list-style-type: none"> *jeans (Jeans with holes are not permitted) *sweatshirts/sweatpants *jogging suits *slacks *dresses *shorts (no shorter than three inches above the knee) *skirts/skortts (no shorter than three inches above the knee) *t-shirts *sneakers 	<p>Students MAY NOT wear:</p> <ul style="list-style-type: none"> *flip-flop sandals *open back shoes (i.e. slides, crocs) *tank tops or strapless tops *cropped tops *T-shirts with inappropriate writing *sneakers that convert to roller skates *biker shorts/yoga pants/leggings *pajama pants *make-up *low cut blouses/tops *clothing that is extremely tight *hats
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Parent- Student Handbook/Technology Acceptable Use and Conduct
Saint John Paul II Regional Catholic School
2025-2026

Parents: I have read and discussed the contents of this handbook with my child and agree to adhere to the guidelines. I give permission for his or her use of resources. I understand that computer/tablet access is conditional upon adherence to the agreement, and that I will be held responsible for the cost of repairs or replacement of technology resources damaged by my child. Although students are supervised using technology, and their use is electronically monitored, I am aware of the possibility that my child may gain access to material that school officials, and I may, consider inappropriate or not of educational value.

Print Student's Name: _____ Grade: _____

Print Student's Name: _____ Grade: _____

Print Student's Name: _____ Grade: _____

Print Student's Name: _____ Grade: _____

Print Parent's Name: _____

Parent's Signature: _____ Date: _____